Changzhou College of Information Technology (CCIT) Catalog for International Students Applying for Diploma Degree Program

1. Profile of Changzhou College of Information Technology

Founded in 1962, Changzhou College of Information Technology is located in a Higher Vocational Park of Changzhou City in the hinterland of China's most economically developed Yangtze River Delta. It a beautiful place in scenery and full of modern atmosphere. It integrates teaching, scientific research, training, vocational skills appraisal and social services.

CCIT covers an area of 1,042 mu, with a total construction area of 320,300 square meters. There are 12,315 full-time undergraduate students, 12,300 continuing education students, 248 international students, and 733 faculty members. CCIT has 7 secondary schools such as School of Intelligent Equipment, School of Electronic Engineering, School of Software and Big Data, School of Modern Service, School of Digital Creative, School of Continuing Education and School of Overseas Education together with 4 teaching departments such as School of Marxist, Department of Basic Teaching, Department of Public Foreign Language And Department of Sports.

CCIT is run on the concept of "relying on the information industry, cultivating information talents, serving the information society". It has 40 majors, 8 national key specialties, 4 national training bases, 4 national quality courses, and 3 national quality resource sharing courses, 2 national quality online open courses, 1 national excellent teaching team, 1 national outstanding teacher, 1 national production and education alliance, 1 modern apprenticeship pilot program of the Ministry of Education, 2 national-level teaching resource pools. It is a high-skilled personnel training demonstration base of the National Labor and Social Security Department, the Ministry of Industry and a national software and information service outsourcing talent training base.

CCIT has won verities of honorary titles, such as "Excellent School of Huang Yanpei Vocational Education Award", "Charm Campus of National Higher Vocational College", "Typical Experience College of National Graduate and Employment",

"Advanced Unit of National Higher Vocational College Innovation and Entrepreneurship Education", etc. Also, CCIT was selected as the Executive Director of the Software Industry Alliance of China, the Executive Secretariat of the China-South Africa Vocational Education Cooperation Alliance, the Vice Chairman of the National Higher Vocational College Innovation and Entrepreneurship Alliance, the first batch of Construction Units for Vocational Quality Education Bases and the first batch of Experimental School of Professional College Digital Campus Construction.

2. Programs for Foreign Students

Program	Period	Language	Major	Graduation Requirements
Diploma Degree Program	3years	Chinese	Subject to Attachment	**HSK5;** All Courses passed

Admission Requirements:

① Non-Chinese citizens holding valid foreign passports;

② Academic record equivalent to a high school graduate or above;

③ Holding a **HSK 4 certificate;**

④ Capacity of language learning and communication in English;

⑤ Interests in Chinese culture, society and economy;

⑥ Being 18-year-old to 25-year-old;

⑦ Good self-discipline and interpersonal skills for independent living and studying; Being in good health;

⑧ Being healthy both physically or mentally;

⑨ Enough financial support from family or other organizations;

⑩ Non-criminal Record;

Note:

(1) CCIT takes a two-semester system: The first semester is from September to January; the following year and the second semester is from February to July.

(2) Students with a good Chinese language level (passing HSK4 or above) need to make the application and pass the School assessment before studying in

relevant majors. After three years of professional study, you must pass HSK5 to meet the corresponding graduation requirements of the school before graduation.

(3) If the number of the students in the same major reaches to 20-30, the class will be formed separately; if the number is less than 20, the admitted freshmen will join into a class together with Chinese students.

3. Living condition Information

(1) Accommodation: 4 students will share one dormitory, well-equipped with WI-FI, air-conditioner, washing machines, and so on.

(2) Canteen: Three meals one day will be in service in the canteens. Students can serve themselves according to their own tastes. The cost in the campus canteen is about RMB 600-1000/month, which varies from person to person.

4. Fees:

Charging item	Fees for Academic Education Program	Fees for Chinese Courses Program	Remark Column
Registration	CNY 400	CNY 400	Fisrt academic year only
Tuition	CNY 5000 /year	CNY 5000 /year	
Accommodation	CNY 2500 /year	CNY 2500 /year	4 students share one dormitory
Bedding Article	CNY 500	CNY 500	Fisrt year only;
Books & Supplies	CNY 600 /year	CNY 600 /year	Subject to the actual purchase cost
Insurance	CNY 800 /year	CNY 800 /year	Subject to the actual purchase cost
Physical Check	CNY 400	CNY 400	
Residence Permit	CNY 800 /year	CNY 800 /year	Submit to the Governmental organizer

Note: All fees should be paid off in the beginning of a semester.

5. **Scholarship**：

1）**Freshman Scholarship**：CNY 7,500 per person,only for freshman in the first semester。

2）**Outstanding Student scholarship**：Only for self-financed students at school, with excellent scores and good performance, ranking among the best in school's comprehensive evaluation during the second and third academic year. The first prize owner will be awarded CNY 10,000 per academic year; The second prize owner will be awarded CNY 7,500 per academic year; The third prize owner will be awarded CNY 5,000 per academic year.

Note: Scholarships are not deductible for tuition and accommodation fees. Students should pay all fees within Specified days upon arrival at the school. Scholarship will be awarded as monthly stipend after assessment. (10 months in total for 1 academic year)

6. **Application Instruction (Application Deadline: July 30th)**

(1) Application Requirements

① Non-Chinese citizens with valid foreign passport;

② Good health condition and virtuous morality. Comply with Chinese Laws, regulations and rules of CCIT;

③ Graduated from senior middle school or above (equivalent degree) with good academic scores;

④ Applicants normally should be under 25 years old.

⑤ Applicants for majors in economics or sciences should have certain mathematical basis.

⑥ Holding the Certificate of HSK 4 and the capacity of language learning and communication in English;

⑦ Interests in Chinese culture, society and economy;

⑧ Good self-discipline and interpersonal skills for independent living and studying; Being in good health;

⑨ Enough financial support from family or other organizations;

⑩ Holding the Non-criminal Record;

(2) Starting and ending time of application

01/03/2020——30/07/2020

(3) Application method and time

(4) Application Process

Step 1: Email toccitsoe@163.com to ask for "Admission Application Form for Foreign Students, Changzhou College of Information Technology" and fill in the form in Chinese or English according to the requirements.

Step 2: Submit the following application materials

① Application form;

② Recently taken bareheaded photo with white background(the photo should be in .jpg format with white background and no border; the head should account for 2/3 of the photo; the photo size is not less than 320 * 240 pixels and the aspect ratio is 4: 3; the size is 100-500kb);

③ Copy of passport (pages with personal information. For those who have study experience in China, the study visa information page in China and residence permit information page);

④ Certificate of highest diploma and transcript (submit translated versions in Chinese or English and get them notarized if the diploma and transcript are written in other languages);

⑤ If the applicant is a student in school or at work, he/she must submit proof of attendance or proof of employment issued by the school or work unit (if it is a language other than Chinese or English, a Chinese or English translation must be submitted and Notarized);

⑥ Certificate of HSK 4;

⑦ Two recommendation letters from high school teachers or principal;

⑧ Certificate of No Criminal Record (submit translated versions in Chinese or English and get them notarized if certificates are written in other languages)

⑨ Certificates of physical examination;

Step 3: School of International Education will review the application materials and email letter of admission to qualified applicants within 20 working days.

Step 4: Successful applicants check the information on the letter of admission and remit CNY 400 application fee to CCIT's bank account within 5 working days.

Step5: Successful applicants scan the remittance receipt and email to ccitsoe@163.com

Step6: CCIT will mail the original letter of admission, visa application form （JW202） and registration notice etc. to the address provided by applicants via EMS or DHL. Please check and find the materials enclosed.

Step 7: Successful applicants go to the Chinese Embassy in their countries and apply for visa for study in China (X1 visa) with the original letter of admission and "JW202" form.

Step 8: Successful applicants prepare to enter China and inform CCIT of their arrival information.

（5）Remittance information

Foreign Currency Account

Account Name：Changzhou College of Information Technology

Account NO: 459871136742（CNY ONLY）/ 520971135393 (USD ONLY)

Bank Name: Bank of China, Changzhou branch

SWIFT Code:BKCHCNBJ95E

Bank Address: 21 Heping North Road Changzhou,Jiangsu,China

Chinese Currency Account

Account Name: Changzhou College of Information Technology

Account No: 1105020909000054710 （CNY ONLY）

Bank Name: Changzhou Guanghua Branch, Industrial and Commercial Bank of China

Note: If you pay by remittance, please make sure to write down passport number and personal name.

7. Contact:

Liu Hui

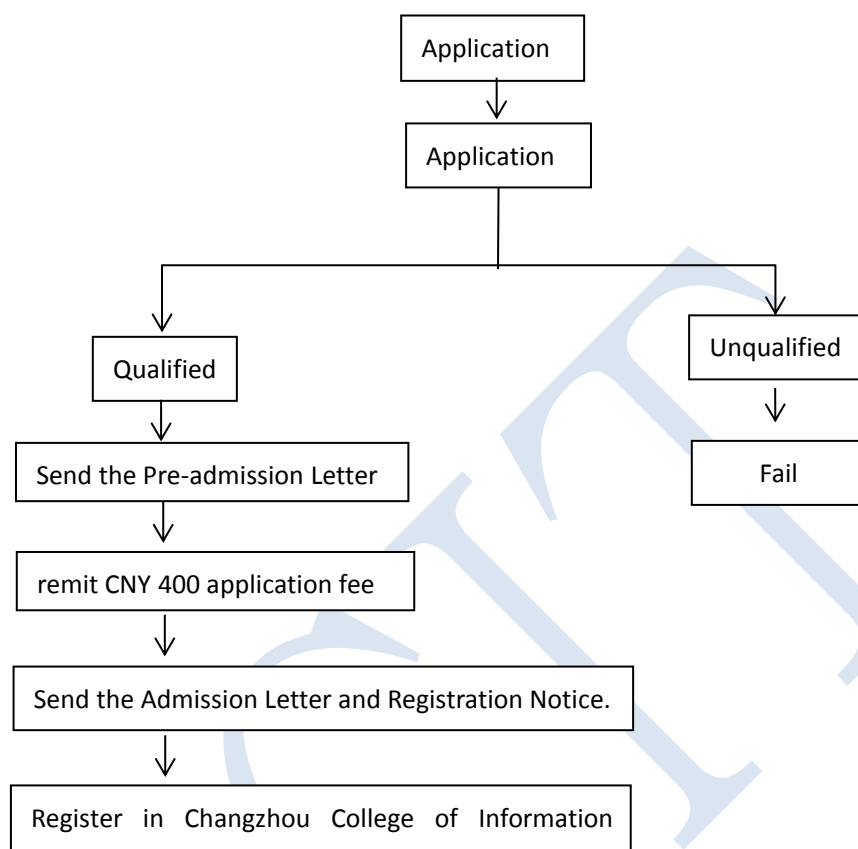Tel: 86-519-86338123

E-mail: ccitsoe@163.com

Address: School of Overseas Education, Changhzou College of Information Technology, Room 315, Building E, No. 22 Middle Mingxin Road, Wujin District, Changhzou, Jiangsu, China, 213164

Attachment 1.

Application Flowchart

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                    ┌──────────────┐
                    │ Application  │
                    └──────┬───────┘
                           ↓
                    ┌──────────────┐
                    │ Application  │
                    └──────┬───────┘
                 ┌─────────┴──────────────────────┐
                 ↓                                 ↓
          ┌──────────────┐                  ┌──────────────┐
          │  Qualified   │                  │ Unqualified  │
          └──────┬───────┘                  └──────┬───────┘
                 ↓                                 ↓
  ┌───────────────────────────────┐        ┌──────────────┐
  │ Send the Pre-admission Letter  │        │     Fail     │
  └───────────────┬───────────────┘        └──────────────┘
                  ↓
  ┌───────────────────────────────┐
  │ remit CNY 400 application fee  │
  └───────────────┬───────────────┘
                  ↓
  ┌───────────────────────────────────────────────┐
  │ Send the Admission Letter and Registration Notice. │
  └───────────────────┬───────────────────────────┘
                      ↓
  ┌───────────────────────────────────────────────┐
  │ Register in Changzhou College of Information   │
  └───────────────────────────────────────────────┘
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Attachment 2.

Academic Majors and Seats

NO.	Schools	Majors	Seats
1	School of Software and Big Data	Software Technology （JAVA）	30
2		Software Technology （WEB FRONT-END）	30
3	School of Modern Service	Cross-border E-commerce	30
4		Business Administration	30
5	School of Electronic Engineering	Electronic Information Engineering Technology	20
6	School of Intelligent Equipment	Integrated Electromechanical Technology	20
7		Mechanical Design and Manufacturing	20
8	School of Digital Creative	Visual Transmission and Art Design	5
9		Animation Production Technology	5

Attachment 2.

常州信息职业技术学院外国学历留学生奖学金申请表
(Application Form for Degree Program International Students)

姓名 Name	英文 in English	Family Name	Given Name		照　片 Photo (3.5cm×4.5cm)
	中文 in Chinese	姓	名		
国籍 Nationality		性别 Sex	男 Male □ 女 Female □	婚姻状况 Marital Status	是 Yes □ 否 No □
出生日期 Date of Birth	年　　月　　日		出生地点 Place of Birth		
健康状况 Health Status		宗教信仰 Religion		文化程度 Education	职业 Occupation
护照号码 Passport No.		护照有效期 Valid until		年　　月　　日 year　month　date	
家庭地址 Mailing Address				电话(TEL) 传真(FAX):	
电子信箱 E-mail					

学习期限：自 20　　年　　月　　日至 20　　年　　月　　日
Duration : From　year　month To　year　month

家庭主要成员以及联系方式/Family Members and Contacts

经费来源/Source of Funding　　奖学金/Scholarship □　　自费/Self-Supporting □　　其他/Other □

申请类别及在华事务担保信息 Type of Application and Guarantor information

申请类别	□个人申请 Personal Application　　□机构推荐 Recommended by Agencies
推荐机构信息 Information of the Agency	推荐机构名称 Name of the Agency: 推荐机构电话 Tel of the Agency:
在华事务担保人信息 Information of the Guarantor in China	担保人姓名 Name and Tel of the Guarantor: 担保人在华永久地址 Permanent Address of the Guarantor in China:

在华学习经历及汉语水平 Study experience & Chinese Proficiency

在华工作或学习经历 Employment or Study Experience in China	在华工作或学习时间 Time Duration Employed or Studied in China	曾在华工作或学习单位 Employers or Institutions in China
	自 From_____年 Y _____月 M 至 to _____年 Y _____月 M	
	自 From_____年 Y _____月 M 至 to _____年 Y _____月 M	
	自 From_____年 Y _____月 M 至 to _____年 Y _____月 M	
现有汉语水平 Present Proficiency of Chinese Language	从未学习过汉语 Never Learned Chinese　　□Yes　　□ No	
	已经学习汉语时间 about _____Months of Chinese Studied	
	已取得 HSK 证书 Achieved HSK Certificate:　□ Band 3　□ Band 4　□ Band 5	

申请项目 Application Information		
申请学习专业 Major of Study	请根据招生简章专业名称填写 Please write the name of the major according to the prospectus	
	第一志愿（First Option）：	
	第二志愿（Second Option）：	
申请奖学金等次 Scholarship Ranks	□一等奖(First Prize)　　□二等奖(Second Prize)　　□三等奖(Second Prize)	
个人陈述（包含个人简介、学习计划） Statement（Including Self-introduction and Study Plan）		

申请人保证：I hereby affirm that:
1. 上述各项中所提供的情况是真实无误的。
   All the information given in this form is true and correct.
2. 在中国学习期间遵守中国政府的法律和学校的规章制度。
   I shall abide by the laws the Chinese Government and the regulations of the school.
3. 在常州信息职业技术学院学习期间出现任何意外或经济问题，将由担保人负全部责任。
   Should there be any emergency or financial problems occurred, my guarantor or my guardian will take the responsibilities.

申请人签名　　　　　　　　　　　　日期　　　　年　　　　月　　　　日
Signature　　　　　　　　　　　　　Date　　　　year　　month　　date